

Polperro Harbour Trust		
Minutes of meeting		
		Date of meeting
9/6/22		
Participants: Mike Pengelly, Debbie Blackmore, Ollie Puckey, Andrew Perry, Caroline Steadman, Jackie Furey, Bee Cummins, Ed Gilbert, Elizabeth Buckley, Michael Taylor		
Apologies: Peter Hickey, Michael Berry		
Registers of Trustees interests: No updates		
Previous Minutes: Accepted		
Agenda Items	Action	When
Finance		
The treasurer updated Trustees on account balances and expenditure / income since last meeting. <ul style="list-style-type: none"> Two fuel deliveries have been received Harbour dues have now been received for majority of users with the remainder being chased Fuel system software license has been renewed Invoice for railings around the fish market roof has been received in line with quotation and paid Invoice for conversion of store has been paid after queries and review of itemised schedule Invoice for fibreglass on store roof lower than quote and has been paid Invoice for service of refrigeration system has been paid 	Info	
No issues arising		
Health and Safety		
Safety walk around has been completed with no issues outstanding.	Info	
It was agreed to arrange a temporary repair to the tarmac adjacent to the wheelhouse bench seats and review entire area after the summer season	OP	End July
POW Pier		
Still awaiting inspection by SWW. It was agreed that the consulting engineer should be contacted to progress the detailed design and indicative quotes	BC	End July
Area on top of the Fish Market		
It was agreed that the area be cleaned after the Music Festival	OP	End July
Trustees supported by vote the plan and cost estimate for tables and landscaping. Orders to be placed for these items	BC	End June
Stores conversion update		
Trustee overseeing this work not in attendance carried forward to weekly meeting	Info	
Correspondence		
Correspondence received from Trinity House re Dinas Bal Lighthouse confirming annual inspection and all in is order	Info	

