

## **PHT (Polperro Harbour Trust) AGM 2020**

Due to the Government restrictions it is not possible to hold this year's AGM as a public meeting. Instead we are publishing this report, the summary accounts and the plans for the Harbour.

Please have a look and give your feedback to the Trustees or by post / email (polperroharbour@outlook.com)

### **Appointment of Trustees**

The following Trustees are eligible for re-election and have offered their continued service. Mike Pengelly and Bee Cummings.

In the absence of the AGM the other Trustees have accepted their offers. If anyone has objections to this please submit your reasons in writing to the Harbour Office before 17<sup>th</sup> November 2020.

Due to work commitments Brian Morgan and David Cowan are not available for re-election. The Trustees thank them for their contributions and hopefully they can re-join in the future.

### **PHT Chairman's Report for the period Nov 2019 – Oct 2020**

It's been a difficult year for the Trust. Due to the impact of Covid-19 the proceeds to the harbour have reduced even further than the previous year. The Museum has remained closed since lockdown and income associated with commercial fishing is lower than previous years. We received a £10,000 grant from the Government which has lessened the impact.

The Trustees have tried to support local businesses and therefore local employment during these difficult times. The museum Café was given deferred rent whilst closed, the Blue Peter Inn was granted space for additional tables in line with the relevant risk assessments and Government guidelines. The Tripper boats also paid reduced fees in line with the shorter season.

The Trustees also went through a difficult period of change. Some Trustees have left and I would like to thank them for their contributions especially Chris Sargent the former Chairman. I would also like to thank the local residents who, whilst not Trustees have given their time and expertise to support the Harbour. In particular Simon Huskinsson for his financial advice and guidance.

Sadly, we have also had to deal with a series of complaints from one local resident who has turned a minor incident in 2019 into what feels like a vendetta against the Trust. This has resulted in legal costs and a great deal of distraction which at the time of writing is ongoing. On a positive note I hope that you will have noticed that we have started a programme of repairs, painting and electrical upgrades around the harbour. We will also take over full responsibility from the Environment Agency for the award-winning harbour gate in the next few weeks. This £2million investment is an essential part of the flood protection scheme for the village.

As a Trust Port we are required to comply with the Ports Good Governance Guide including the Marine Port Safety Code. We have taken legal advice on our obligations and also met with the Harbour officials from Looe and Fowey who have both been very helpful. This work will continue into 2021 as part of our plans for the Harbour.

Please take a look at the Harbour plan. We have some major projects planned for the next few years which you can comment upon.

## **Can you help?**

We are looking for help in a number of areas.

### **1. Trustees.**

The role of Trustee requires attendance at the monthly meetings and also about ½ day per week of your time. We would be very pleased to hear from you if you can spare this amount of time and you have experience in any of the following areas

- Website design and support
- Communications / Media relations
- Promotion and Marketing including social media
- Fundraising
- Financial planning, Forecasting and Assurance.
- Legal
- HSE legislation and compliance.
- Working with Public Authorities, Statutory Bodies or Utilities Companies.

If you have any of the above skills please do get in touch for a discussion.

### **2. Project leads/support**

Recognising that not everyone has the time to commit as a Trustee we are also looking for help to manage specific projects or activities. Please take a look at the plan for the harbour and if you have an interest in leading or just getting involved your help would be appreciated. Generally, we would like to involve the local community in the activities to support and improve the harbour so please get in touch if you can help.

## **Mike Pengelly (Chairman)**

### **Treasurers Report for the period 1/4/19 to 31/3/20**

Debbie and I have had an interesting year we've put many hours into re-establishing basic financial procedures; to explain we have removed the lethargic process of 'bank payments' all payments are posted directly to individual accounts and specific nominal codes, where possible, therefore making the accountable figures more transparent and actually meaningful for harbour accounts and indeed financial planning

As explained to all those present last year, this year would see a significant drop in turnover, due to Polperro Fishing Company selling both their trawlers.

Our efforts to closely manage the costs and take actual service supplier readings i.e. electric actual rather than estimated usage. The P&L reflects a more accurate financial position of the Trust.

Our turnover is a little under 50% down. Closer examination shows that our turnover was heavily biased on fuel sales for the trawlers of which our profit margin was derisory; in truth we have not covered the cost of maintenance of the equipment nor the software to operate it in our sales price! This is being addressed without significant increases to sale cost, simply farer margins and will be reflected in next year's figures.

If you note most all other elements of turnover showed improved revenue.

Our GP was actually higher than the previous year. Take also in to account our expenditure was 3k down on the previous year; the bottom line reflects an increase in net profit of 3k.

Continued close management of our assets and charging fare rates for harbour premises, moorings, way-leaves and further utilising the vacant and under used facilities at our disposal the Trusts financial position should become ever more solid.

### **S Huskinsson**

#### **Report from Polperro Heritage Museum for the period Nov 2018 to Oct 2020**

It has been a disappointing year for the museum. Having studied the Covid guidelines, which amounted to 39 pages, we unanimously agreed not to open this season.

We have a duty of care to the management, staff and visitors alike.

We felt it was unworkable both logistically and financially.

It is very disappointing as the new flooring and refurbishment both internally and externally looks very good.

We have trialled a guided tour which was very successful. It was carried out by Paul Dyer, Neil Bryant has also offered his services. We are looking into the viability of this.

We are currently looking at the Cultural Recovery Fund to see if we fit the criteria.

Finally, we hope 2021 brings better things for the Museum and us all.

Stay safe

**Mike Blackmore**