

**POLPERRO HARBOUR TRUST
AGM – 20TH NOVEMBER 2021
METHODIST CHAPEL, POLPERRO**

	<u>ACTION</u>
<p><u>Present:</u> Michael Pengelly, Debbie Blackmore, Peter Hickey, Michael Taylor, Ollie Puckey, Elizabeth Buckley, Caroline Steadman, Bee Cummins, Andrew Perry, Jackie Furey, Ed Gilbert, Liz Lawrence, Andy Brive, Jim Lawrence, Faye Cowan, Lesley Moss, Helen Hickey, Scott Govier, Neil Bryant</p> <p><u>Apologies:</u> Michael Berry</p> <p>Meeting commenced at 10.30 am</p> <p>Minutes of 2019 AGM /2020 – VIRTUAL AGM Approved and accepted by Michael Pengelly Proposed: Andrew Perry/ Seconded: Ollie Puckey</p> <p><u>Trustee Term Renewal</u></p> <p>Peter Hickey, Ed Gilbert, Michael Taylor, Caroline Steadman – All Trustees were happy to carry on with their role as Trustees. There was no official requirement for an election.</p> <p>Jackie Furey was accepted onto the Committee as a new Trustee. All were happy with this.</p> <p>Chairman kindly asked Faye Cowan to consider taking the role as PHT President. She gladly accepted this. She has taken over the role from her late husband Mr. Bill Cowan who sadly passed away earlier this year.</p> <p><u>Chairman’s Report</u></p> <p>Prepared and presented by Mike Pengelly</p> <p>The Chairman began by remembering the sad loss of Mr. Bill Cowan the PHT President who passed away early in 2021.</p> <p>He commented on the work by the Environment Agency with regard to the new Harbour Gate at a cost of 2.2 million pounds, and that it will keep the village safe for a number of years.</p> <p>The Chairman detailed the program of Infrastructure currently taking place. Upgrades in all the Harbour electrics. Still a few places to be upgraded but this is being done by the electrician as time permits. 3 brand new ladders had been installed around the Harbour for which grants had been secured. The inner plat has been made secure and safe. Outer moorings made safe and secure and work carried out by qualified divers. Fishmarket areas all cleaned and decorated.</p>	

Chairman's Report – continued

All Health and Safety now up to specification which the Trust have had to work hard to achieve to date, and with a working Harbour, always ongoing.

Chairman congratulated all the Trustees for their support and help. He acknowledged the Harbour had been in a poor condition and upkeep had been left when the previous Chairman had been in place, and due to everyone's hard work, the Harbour is starting to look clean, tidy, safe and an area we should all be very proud of. Chairman thanked Debbie Blackmore for her outstanding contribution to the Trust and in particular her help with his new role, to which he could not have done successfully without her help.

He reported that in the process of ensuring the Harbour is clean and safe for everyone, the Trust had adopted the Port's Good Governance Guide which sets out clearly how Harbours should be operated.

Michael Taylor took the opportunity to thank the Chairman for stepping up to take on the role, as no one wanted to do it. Everyone agreed and thanked Mike Pengelly.

Treasurer's Report

Prepared and presented by Andrew Perry.

Andrew advised that he was asked to take the role as Treasurer, and had been honoured to take on the position.. He stated for this year's set of Accounts, he had liaised with the Accountants and they were found to be correct.

Andrew read out the Income and Expenditure to all present. He reported that considering the Trust had not received any Government funding, it was in a sound financial position. He advised with the loss of most of the Commercial fishing fleet, the Trustees had had to be inventive to find new avenues of income. This had been accomplished with the partnership of the Blue Peter tables and a Lease of the space going forward of 3 years from 2022. Also combined with tighter controls on expenditure, and obtaining grants as much as possible.

Andrew advised that accounts are discussed on a weekly basis with a least 4 or 5 Trustees present, therefore due diligence always being carried out. The Trust has decided to hold mooring fees yet again, and there has been no increase for the previous 3 years.

Andrew took the opportunity to thank Debbie Blackmore who had been an exceptional help to him taking on the role, and could not possibly have done it with her .

Andrew said he was happy to answer any questions he could regarding the Profit and Loss Report, and would investigate at a later date any question he might not be able to answer there and then.

A Profit and Loss breakdown is available if residents wish to read in more detail. This concluded the Treasurer's Report.

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Vice Chairman's Report

Peter Hickey was pleased to advise that he was operating a 5 year plan with the help of Trustees. Health and Safety in a working harbour is a continual challenge and feels like it never gets on top of. There are 3 principals to the 5 year plan. The main responsibility being that the Harbour is safe and enjoyable for Residents and Visitors. All Trustees are committed to Commercial Fishing and will do everything to ensure there are facilities; however, it is difficult for a small harbour to compete with the large ports and facilities they are able to offer.

The biggest challenge going forward is the Outer Pier that has significant cracking. The Trust has engaged a Structural Engineer who has advised the costs could be around £200-250,000 to address the problem. The Trust needs to endeavour to seek possible grant support. The cracking is being monitored regularly and will need to be addressed in the coming years.

There is a developed infrastructure plan in place with large investment. The current project is the top of the Fish Quay area, which will be enhanced with a gate to the area, and a metal fence with 'wave' detailing, that will enclose this area and also ensure more safety. Trees, plants and planters will be put in place, that are able to cope with the elements in all weather conditions. This will make the area a pleasure to use for both Residents and Visitors alike.

Peter thanked Jackie Furey for her help in updating the PHT website. This is nearly completed and ready to launch. He acknowledged what an asset Jackie will be as a Trustee also.

Museum Chairman's Report

Prepared by Mike Blackmore and presented by Mike Pengelly in MB's absence.

Happy to say, that yet again, the Museum had been able to transfer a £10,000 dividend to the Harbour Trust in 2019.

MB thanked Peter Hickey for his work and help with the Museum. Mike thanked the staff and Management for their hard work and commitment.

Mike reported it had been a difficult time with the Covid pandemic, but was happy to report that the Museum had been able to present the Trust with the sum of £15,000. On average, it is £10,000 year-on-year, so this was a great achievement in difficult times to pass on the increased dividend.

Any other business

Ed Gilbert thanked all the Trustees, especially those involved with the substantial repairs that have taken place, and that finances are in line with previous years with hardly any additional financial outlay.

The Chairman thanked Ollie Puckey the Harbour Master for his hard work and dedication, and acknowledged it is not an easy job to do.

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Any other business – continued

Elizabeth Bucklel said she had been asked by a local resident how long the crab pots would be in place where they are currently positioned. OP advised, residents need to remember they live in a 'working harbour' which is a part of the charm to visitors from which LL benefits as do all business owners. The pots are waiting to be dried, cleaned and then moved to Teglios stores. PH advised that all the old fishing nets had been recycled to a local company that converts them into kayaks and paddleboards. Any other fishing gear that was able to be recycled was taken by Dave Peat for appropriate recycling.

There being no other business, the meeting closed at 11.05 am

Mike Pengelly thanked all for taking the time to attend the meeting.