

**Minutes of Meeting held on**

**7<sup>th</sup> April 2022 - Mawdsley Room**

	<b>Action</b>
<p><b><u>Present:</u></b> Mike Pengelly, Debbie Blackmore, Peter Hickey, Ollie Puckey, Andrew Perry, Caroline Steadman, Jackie Furey, Mike Berry, Bee Cummins, Ed Gilbert, Elizabeth Buckley, Michael Taylor</p> <p><b><u>Apologies:</u></b> Jackie Furey, Michael Berry</p> <ol style="list-style-type: none"><li>1. Trustees Registers completed</li><li>2. <b><u>Previous Minutes</u></b> Read and Agreed – Proposed: OP/Seconded EB</li><li>3. <b><u>Finance Update</u></b> Treasurer updated Trustees. Funds in both accounts. Grants have been received for ladders and electrics and for the Museum Covid Grant from the Council which have been transferred. Expenditure for the month was reviewed and agreed. Next month will be the balance of Fish Market roof area railings and gate together with the purchase of pots and plants for that area.</li><li>4. <b><u>Health and Safety Update</u></b> Trustee reported two Trustees had done the safety walk round. 3-4 items found and put right. It was clarified that when Trustees do their walkabout, they are responsible for ensuring actions are completed. The Trustees reviewed , updated and supported the current version of the risk assessments as part of the Safety Plan.</li><li>5. <b><u>POW Pier</u></b> Trustee reported not much currently to be able to update. Jim Lockyer to write to SWW with regard to a technical issue.</li><li>6. <b><u>Top of Fish Quay area</u></b> Railings will be fitted in April, possibly commencing first Monday after Easter. It was agreed when railings and gate erected, it be locked for a while.</li><li>7. <b><u>Stores Update</u></b> 2 stores had been let out following tenders. Nippers Shellfish anxious to get completed to be open for Easter. It was hoped that the builders would be able to commence on the second store by mid-April.</li></ol> <p><b><u>Correspondence</u></b> Store renter confirmed that he will be vacating. Store has been offered to next on waiting list. A business couple had registered interest if a store becomes available.</p> <p>Continued....</p> <p style="text-align: center;">-2-</p> <p>A sewerage leak had occurred and had been reported to SWW. It was agreed that it should be put in writing regarding the leak.</p>	<p><b>ALL</b></p> <p><b>BC</b></p> <p><b>ALL</b></p>

Harbour Master discussed safety in the Harbour and the need to limit ferryboats at busy periods.

He reported 2 large rib boats wanting to operate into the Harbour and offload. All Trustees agreed they should not be allowed to come in and operate until space is available.

Harbour Master reported outstanding items on his list had been carried out and maintenance was complete.

Trustees discussed store rents and the need to progressively move those by businesses to market rates in line with other Harbours.

There being no other business, meeting closed at 8.50pm

**Date of next meeting: Thursday 5<sup>th</sup> May 2022 at 6.30 pm**

**MP/PH**

**ALL**